

## **JMS Instrument Hire Service Terms & Conditions**

### **Purpose**

JMS Instrument Hire Service has a stock of instruments that are available for hire to avoid parents having to buy an instrument in the early stages of learning. As pupils develop their instrumental skills or move on to a full size instrument parents are encouraged to buy their child their own instrument. JMS Instrument Hire Service operates several schemes to enable parents to purchase an appropriate instrument in the most economic way.

### **Hiring an instrument**

JMS Instrument Hire Service holds a stock of brass, string and woodwind instruments (excluding guitar, keyboard & recorders) that are available to hire. Guitars, recorders and percussion practice pads are not available to hire as the cost of hiring for a year exceeds the purchase cost.

All instruments hired through the JMS Instrument Hire Service are fully serviced and are new or in very good condition. The instrument hire will include instrument & case plus any other essential items e.g. mouthpiece, bow etc. Consumables that are required such as reeds, valve oil, rosin, strings etc. are not included and will need to be purchased by the hirer.

### **Use of instrument**

The hirer shall use the instrument properly and shall not modify, remove or permit removal or alteration of identification and registration numbers on the instrument, keep the instrument properly protected and safe and ensure that it will be used safely and without risk.

The hirer shall immediately give notice in writing to the JMS Instrument Hire Service of any material loss of, or damage to, the instrument.

### **Repair and maintenance**

The hirer shall keep the instrument properly maintained as per the instruction leaflet provided at the time of collection. Should the instrument be in need of repair it should not be repaired by any third party but should be returned to the JMS Instrument Hire Service.

### **Inspection**

The hirer shall allow the JMS Instrument Hire Service representative to inspect the instrument at all reasonable times. The JMS Instrument Hire Service retains the right to replace or change the instrument on hire and will give notification in writing if this becomes necessary.

### **Location of Instrument**

The hirer shall keep the instrument in his/her sole possession and shall not sell, assign, mortgage, charge or sub-let the instrument or any interest in it.

## Insurance

The hire charge includes a premium for the insurance which covers the instrument for accidental damage.

## Ownership

The instrument will remain the property of the JMS Instrument Hire Service and the hirer will have no right or interest in it except than as the hirer of it under this agreement.

## Fees

Fees are invoiced termly when an instrument has been allocated and thereafter for each subsequent term and will be included on the invoice alongside fees for music lessons. Invoices will be sent to the listed payer by the States of Jersey Treasury and are payable half a term in advance upon receipt of an invoice. Reviewed fees are published annually.

Payment can be made termly by the following methods:

- Direct Debit
- Online
- Telephone
- Cheque
- In person

Details of all payment options are stated on the invoice.

Payment by Direct Debit can be paid in three instalments by selecting the monthly payment option on the Direct Debit Mandate; an indicative payment schedule is as follows:

	<b>Payment 1</b>	<b>Payment 2</b>	<b>Payment 3</b>
<b>Autumn Term</b>	1 <sup>st</sup> September	1 <sup>st</sup> October	1 <sup>st</sup> November
<b>Spring Term</b>	1st January	1st February	1 <sup>st</sup> March
<b>Summer Term</b>	1 <sup>st</sup> May	1 <sup>st</sup> June	1 <sup>st</sup> July

## Remissions

### Income Support

Where a family is in receipt of Income Support there is no charge to hire an instrument through the JMS Instrument Hire Service however this is limited to one instrument only. Any subsequent hire provided on an additional instrument will be invoiced to the parent/guardian and as such be due for payment.

Jersey Music Service will verify termly whether the parent/guardian is in receipt of Income Support with the Social Security Department. No specific details about the Income Support claim will be returned to Jersey Music Service and this information will be used solely to confirm that a claim is in place. Should a claim not be in place the parent/guardian will receive an invoice and payment will be due as above.

## **Cancellation Policy**

When invoices are raised they are due for immediate payment. If you wish to return the instrument, written notice is required at least 6 (six) weeks before the end of the term you wish the hire agreement to cease. The instrument must be returned by the last day of that term. You will continue to be responsible for paying invoices until written notice is received by Jersey Music Service and the instrument has been returned. Notification must be received in writing to: Jersey Music Service, Old Mont Cantel House, St Helier, Jersey, JE2 3ZQ or by email: [jms@music.sch.je](mailto:jms@music.sch.je)

If notification to return the instrument has not been received and the instrument returned within the required notice period the payer will be liable for the following term's fees.

Upon termination of this agreement the hirer will surrender up the instrument to the JMS Instrument Hire Service at his/her own expense, in good condition (fair wear and tear excepted).

## **Assisted Instrument Purchase Scheme**

As your child reaches an appropriate level you may wish to up-grade to a better quality instrument. To make this move more affordable the JMS Instrument Hire Service is able to offer an Assisted Purchase Scheme. Through this scheme the service purchases the instrument of your choice, you then repay the service interest free over an agreed period of time.

The instrument remains the property of the Jersey Music Service until all payments have been made and cannot be taken off island without the express permission of the Jersey Music Service. Should you leave the island to live elsewhere all outstanding costs must be completed.

This scheme is available to all students in receipt of a lesson through the Jersey Music Service and in full time education in Jersey.

If you wish to access this scheme or for further information please contact the JMS office.

## **Purchase Advice**

We understand that for some parents sourcing and buying an appropriate instrument is difficult and confusing. There are many different instrument makes and models each offering different musical strengths and build quality and the price range of any particular instrument can be enormous. The JMS Instrument Hire Service is always happy to advise and explain which instrument would best suit your child's needs and where you might look to compare prices and options.